

VACANCY ANNOUNCEMENT

Environment and Public Health Organization (ENPHO), established in 1990, is a service-oriented, scientific, national non-governmental organization constantly striving toward environmental sustainability and public that has worked in more than 55 districts of Nepal. ENPHO has been working in Nepal for more than 30 years. ENPHO's mission is to develop, demonstrate and disseminate innovative technologies and systems to enable societies to become healthy and environmentally friendly. ENPHO envisages creating eco-societies by providing quality services on Water, Sanitation, and Hygiene (WASH), environment, and public health through research, innovations, promotion of the WASH technologies and approaches, and air pollution through the promotion of integrated community-based approaches, eco-friendly techniques, and technologies.

Environment and Public Health Organization (ENPHO) invites applications from suitable and qualified Nepali citizens for, USAID Clean Air, a five-year initiative, which aims to improve air quality in Kathmandu Valley to approach National Ambient Air Quality Standards leading to improve health and education outcomes.

Advocacy Officer

Number: 1

Duty Station: Kathmandu Central Office

A. Required qualifications and experiences:

- Bachelor's degree in related field. Masters' degree preferable
- Minimum 3 years of experience in designing and implementing advocacy agenda.
- Excellent understanding of advocacy reform and policymaking processes
- Solid knowledge of the Nepalese civil society sector is required.
- Demonstrated experience working and building relationships with government officials.
- Written and oral communication skills in English and Nepali.
- Proven ability to coordinate with government stakeholders as well as non-governmental organizations.

B. Required Knowledge, Skills, and Expertise:

- Excellent Knowledge of MS office Package
- Strong interpersonal skills and demonstrated ability to communicate clearly, effectively, and with cultural sensitivity in writing and verbally with local government, partners, civil society and diverse groups of people.
- Experience with policy analysis, research, advocacy, social accountability mechanisms, and gender equality and social inclusion.
- Having a driving license for a two-wheeler will be an advantage.

Duties and Responsibilities

The key duties and responsibilities of the position will be listed below.

- Strengthen and support CSOs to help them demand accountability from government stakeholders through CSO advocacy and accountability accelerator program.
- Identify, develop capacity, and empower civil society groups by providing them with adequate information, technical support, and resources on air pollution.
- Develop training modules for advocacy, accountability and accelerator program on air pollution issues, related policies and standards, its impact on environment and human health, and role of civil society in public policy advocacy and accountability to strengthen CSOs through trainings, mentorships.
- Capacitate selected CSOs to advocate for improving air quality by working with their respective wards/municipal officials and authorities on effective and efficient micro level initiatives.
- Provide series of formal and informal capacity building sessions (in-person and online platforms) for community-based advocates and their supporters to share experiences, evidence, and approaches.
- Support platforms for periodic interactions, progress updates that foster and promote cross-learning from experiences within and across sectors and beyond.
- Link advocacy to capacity strengthening expertise and experience at various level.
- Gather and share data, research, and lessons learned across the field of advocacy and accountability.
- Support the advocates to connect with the local level government including ward offices which is more accessible and where they have higher probability of creating impact.
- Generate knowledge materials on advocacy to improve civil society and media capacity for effective public policy advocacy.

Duration: The duration of the position will be nine months with possible extension.

How to apply:

Interested candidates can apply their application with an updated Curriculum Vitae (CV) copy of

Citizenship Card and recent passport-sized photo send the application at vacancy@enpho.org.

For more detail about our organization please visit our official website: www.enpho.org

Only short-listed candidates will be informed for further process.

The deadline for submission of the application is 7th September 2023 by 5:00 pm.