

## VACANCY ANNOUNCEMENT

Environment and Public Health Organization (ENPHO), established in 1990, is a service-oriented, scientific, national non-governmental organization constantly striving toward environmental sustainability and public that has worked in more than 55 districts of Nepal. ENPHO has been working in Nepal for more than 30 years. ENPHO's mission is to develop, demonstrate and disseminate innovative technologies and systems to enable societies to become healthy and environmentally friendly. ENPHO envisages creating eco-societies by providing quality services on Water, Sanitation, and Hygiene (WASH), environment, and public health through research, innovations, promotion of the WASH technologies and approaches, and air pollution through the promotion of integrated community-based approaches, eco-friendly techniques, and technologies.

Environment and Public Health Organization (ENPHO) invites applications from suitable and qualified Nepali citizens for, USAID Clean Air, a five-year initiative, which aims to improve air quality in Kathmandu Valley to approach National Ambient Air Quality Standards leading to improve health and education outcomes.

### **Education Officer**

Number: 1

Duty Station: Kathmandu Central Office

#### **A. Required qualifications and experiences:**

- Bachelor's Degree in, education, international development or related field. Masters' degree preferable
- Minimum 3 years of experience working in support of planning, and implementation of education programs with demonstrated experience of working in local government.
- Written and oral communication skills in English and Nepali.
- Proven ability to coordinate with government stakeholders as well as non-governmental organizations.

#### **B. Required Knowledge, Skills, and Expertise:**

- Excellent Knowledge of MS office Package
- Strong interpersonal skills and demonstrated ability to communicate clearly, effectively, and with cultural sensitivity in writing and verbally.
- Preferred experience working on curriculum development.
- Experience working with children and eco-clubs.
- Demonstrated competencies in promoting inclusion and improving learning outcomes.
- Having a driving license for a two-wheeler will be an advantage.

### **Duties and Responsibilities**

The key duties and responsibilities of the position will be listed below.

- Identify the existing school curriculum focusing on air pollution and the building capacity on; air pollution, its impact on public health and air quality improvement at school level by incorporating activities in school curriculum.
- Initiate integration of clean air programs into school curricula and activities.
- Integrate clean air programs in school improvement plan.
- Strengthen capacity of school community members to promote clean air.
- Formation, capacity enhancement and mobilization of 'eco-clubs' in selected community schools for organizing events on clean air.
- Provide training to "eco-club" members on managing eco-clubs and organizing events.
- Organize various awareness and capacity enhancement events for Eco-club members.
- Support to organize Eco-Mela & launch a Green School Award
- Prepare training materials for schools.
- Monitor and evaluate through routine site visits, the effectiveness of education related activities and make recommendations for improvement to meet project goals, especially student learning outcomes.
- Provide capacity building through training, workshop, supportive supervision for sustainable system to improve learning outcomes in relation to Clean Air.

**Duration:**

The duration of the position will be nine months with possible extension.

**How to apply:**

Interested candidates can apply their application with an updated Curriculum Vitae (CV) copy of

Citizenship Card and recent passport-sized photo send the application at [vacancy@enpho.org](mailto:vacancy@enpho.org).

For more detail about our organization please visit our official website: [www.enpho.org](http://www.enpho.org)

**Only short-listed candidates will be informed for further process.**

**The deadline for submission of the application is 7<sup>th</sup> September 2023 by 5:00 pm.**