

## VACANCY ANNOUNCEMENT

Environment and Public Health Organization (ENPHO), established in 1990, is a service-oriented, scientific, national non-governmental organization constantly striving toward environmental sustainability and public that has worked in more than 55 districts of Nepal. ENPHO has been working in Nepal for more than 30 years. ENPHO's mission is to develop, demonstrate and disseminate innovative technologies and systems to enable societies to become healthy and environmentally friendly. ENPHO envisages creating eco-societies by providing quality services on Water, Sanitation, and Hygiene (WASH), environment, and public health through research, innovations, promotion of the WASH technologies and approaches, and air pollution through the promotion of integrated community-based approaches, eco-friendly techniques, and technologies.

Environment and Public Health Organization (ENPHO) invites applications from suitable and qualified Nepali citizens for, USAID Clean Air, a five-year initiative, which aims to improve air quality in Kathmandu Valley to approach National Ambient Air Quality Standards leading to improve health and education outcomes.

### **Social Mobilizer**

Number: 7

Duty Station: Assigned municipality within Kathmandu valley with frequent visit to ENPHO

#### **A. Required qualifications and experiences:**

- Bachelor's Degree in, Social Science, or any other relevant field with a minimum of 2 years of work experience.
- Strong written and oral communication skills.
- Proven ability to coordinate with government stakeholders as well as non-governmental organizations.
- Priorities will be given to candidates of working municipality.

#### **B. Required Knowledge, Skills, and Expertise:**

- Knowledge of MS office Package.
- Strong interpersonal skills and demonstrated ability to communicate clearly, effectively, and with cultural sensitivity in writing and verbally with local government, partners, civil society, and diverse groups of people.
- Having a driving license of a two-wheeler will be an advantage.

### **Duties and Responsibilities**

The key duties and responsibilities of the position will be listed below.

- The social mobilizer will support the project team to build coordination and facilitate communication at municipal level and community.
- Social mobilizers will be in close communication with the local government, local community, and CSO's to promote their active participation in the project activities.
- S/he will be providing community awareness programs for the project.

- Handle official work requested by the project coordinator as required.
- Keep daily record of the activities done in the project and produce written progress report of field activities on monthly basis and as required.
- Document the field activities in given format and time.
- Perform any other duties assigned by the supervisor.

**Duration:**

The duration of the position will be nine months with possible extension.

**How to apply:**

Interested candidates can apply their application with an updated Curriculum Vitae (CV) copy of

Citizenship Card and recent passport-sized photo send the application at [vacancy@enpho.org](mailto:vacancy@enpho.org).

For more detail about our organization please visit our official website: [www.enpho.org](http://www.enpho.org)

**Only short-listed candidates will be informed for further process.**

**The deadline for submission of the application is 7<sup>th</sup> September 2023 by 5:00 pm.**